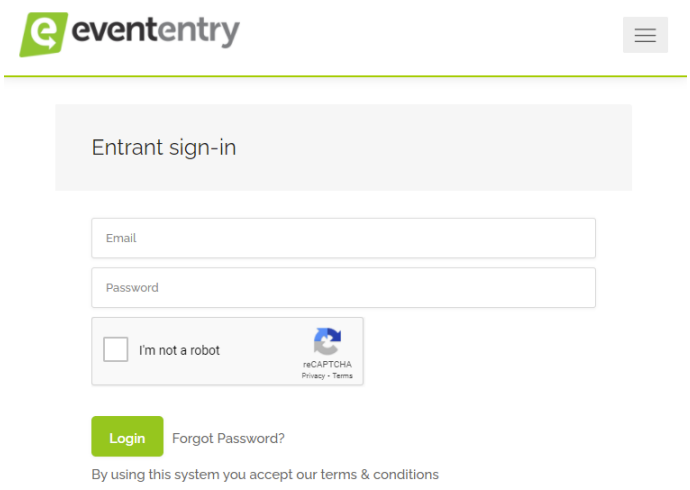
How to submit a virtual time

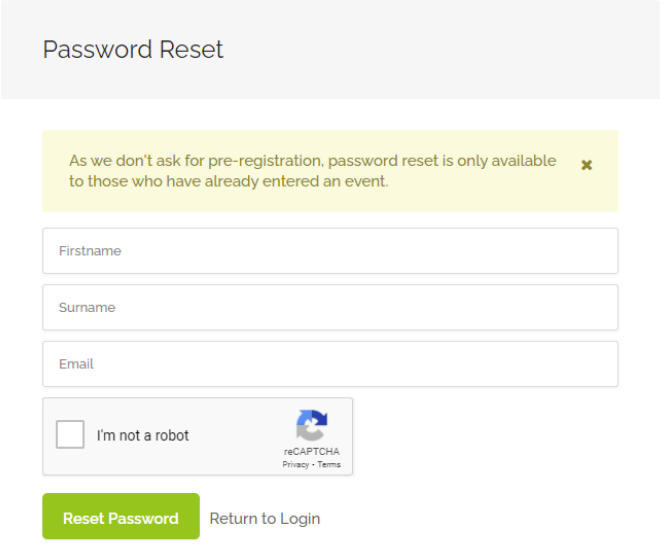
Your virtual time can be submitted via our online portal, either select 'Sign-In' from the main menu or use this link:

https://www.evententry.co.uk/myPortal/



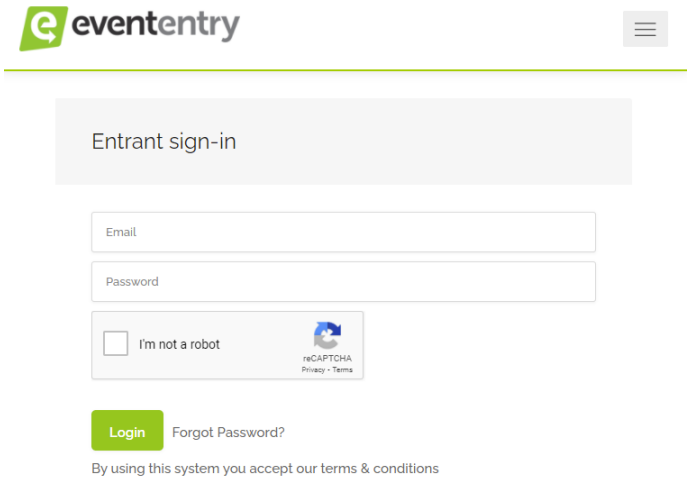
If this is the first time you've visited the portal you will need to create a password, click 'Forgot Password'.

If you've already set a password, you can skip straight to Sign-In.

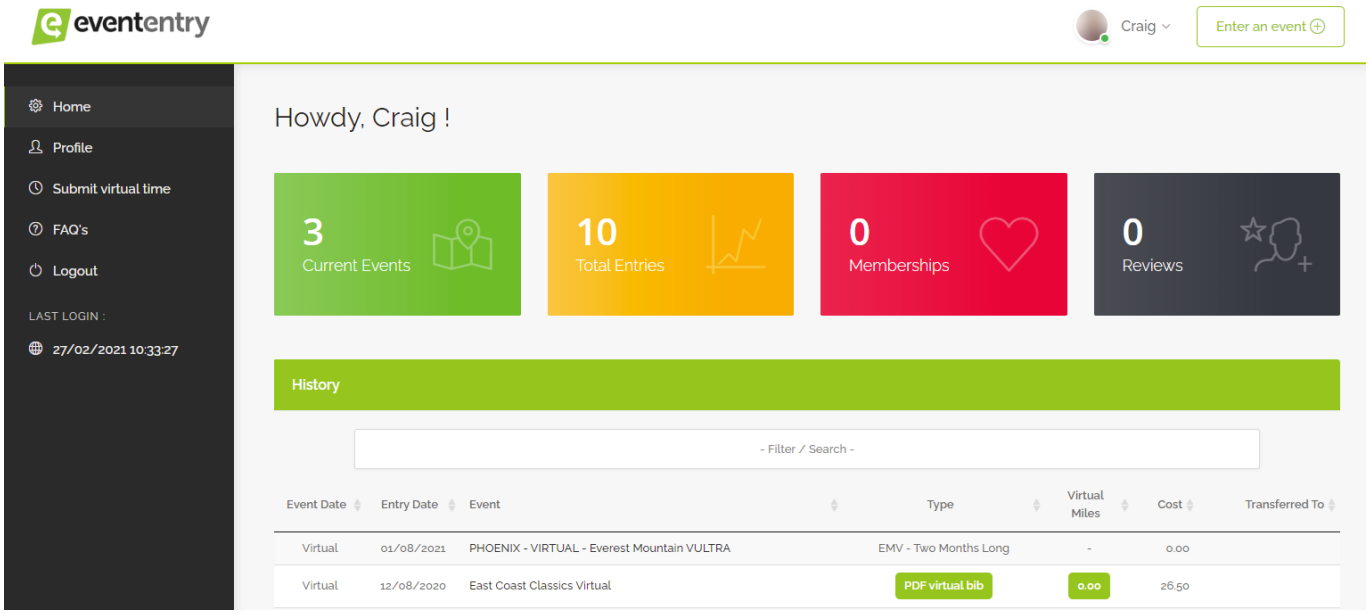


Enter your details EXACTLY as per your entry and press Reset Password. The system will send you an email (check your junk folders too). Click on the link within the email and follow on-screen prompts to create a new password.

Once you've created a new password, you can Sign-in – make sure you select the ReCaptcha button too, to prove that you're human!

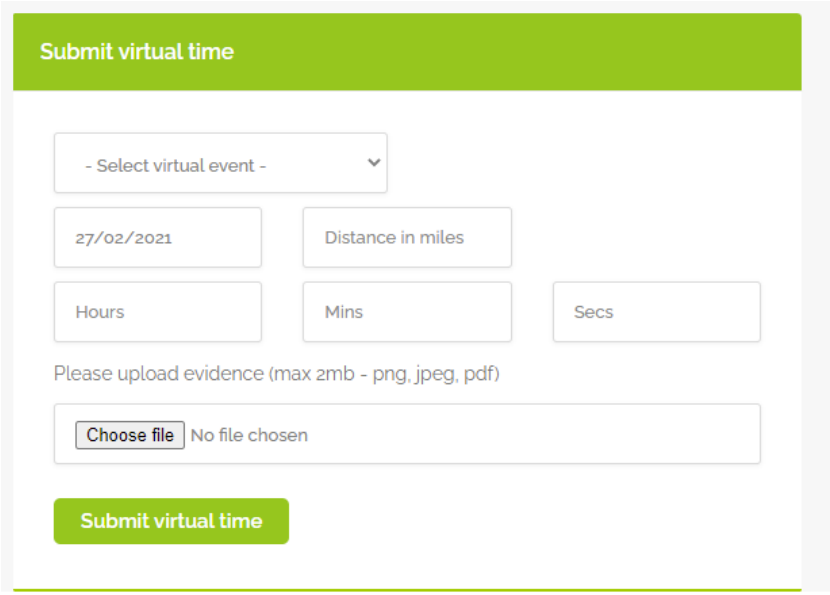


Once signed in, you will see your dashboard, something like this :



Before you proceed further, please make sure that your profile is up-to-date, by selecting Profile from the menu. Please complete all details requested and let us know your privacy options (by default, everything is turned off). These details are used by the organisers of events that you've entered and will also speed up any future entries.

Select ‘Submit Virtual Time’ from the menu



Select the event from the drop-down menu and complete all other details.

Evidence can be submitted as a screenshot in JPEG/PNG or PDF formats.

Once complete, check over then click ‘Submit virtual time’ – you will receive a confirmation email.

Congrats – you’ve submitted your virtual time.

Should you have a query relating to any given event, please contact the respective organiser directly.